

OVERVIEW & SCRUTINY WORK PROGRAMME 2015/16

| | *Scrutiny Indicator | Requested by | Purpose of Report (Responsible Officer/ Member) | Expected Outcome |
|---|---------------------|--------------|--|---|
| 2016 | | | | |
| 13 APRIL (ROMSEY) | | | | |
| Impact of restructuring of Fire Service | 5 | Committee | Presentation by Hampshire Fire & Rescue on the impact of restructuring (Hampshire Fire & Rescue) (30 mins) | To comment on the presentation |
| Presentation by the Romsey Town Centre Manager | 5 | Committee | Presentation by Romsey Town Centre Manager (Mark Edgerley) (30 mins) | To comment on the presentation |
| Audit Plan (briefing note) | 2 | Committee | To consider and make comment on the Annual Audit Plan (Cllr Finlay) (5 mins) | To consider and make recommendations as appropriate |
| OSCOM Annual Briefing (briefing note) | 2 | Committee | Report of the Chairman (Cllr Lynn) (5 mins) | To comment on the draft report |
| Review of Council Tax Support (full report) | 3 | Committee | To receive an update on progress (Head of Revenues) (20 mins) | To comment and make recommendations as appropriate. |
| 10 MAY (ANDOVER) | | | | |
| Overview of Environmental Portfolio | 1 | Committee | To receive a presentation on the Environmental Portfolio (Cllr Stallard) (30 mins) | To comment on the presentation |
| Presentation on Communications | 2 | Committee | To receive a presentation on the work of the Communications Team (Communications Manager) (30 mins) | To comment on the presentation |
| Andover Vision (full report) | 3 | Committee | To receive an update on progress (Chief Executive) (20 mins) | To comment and make recommendations as appropriate |
| Safeguarding Children & Vulnerable Adults (full report) | 3 | Committee | To review progress against the Action Plan (Head of Community and Leisure) (20 mins) | To consider and make recommendations as appropriate |

* Scrutiny Indicator Key:

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|------------------------|----------------------------|-------------------|------------------------|-----------------------|
| 1 : Holding to Account | 2 : Performance Management | 3 : Policy Review | 4 : Policy Development | 5 : External Scrutiny |
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Test Valley Borough Council – Overview and Scrutiny Committee – 13 April 2016

| | *Scrutiny Indicator | Requested by | Purpose of Report (Responsible Officer/ Member) | Expected Outcome |
|--|---------------------|--------------|--|---|
| Update on Recycling (briefing note) | 2 | Committee | To receive an update on progress (Head of Environmental Services) (5 mins) | To review progress |
| 8 JUNE (ANDOVER) | | | | |
| West Hants CCG and Andover War Memorial Community Hospital | 5 | Committee | To receive a presentation on the Critical Care Unit at Dummer and the Andover War Memorial Community Hospital (Heather Hauschild/Mary Edwards) (60 mins) | To comment on the presentation |
| Test Valley Partnership Annual Review (briefing note) | 2 | Committee | To receive an update on the Partnership (Policy Manager) (5 mins) | To comment and make recommendations as appropriate. |
| Risk Management Report (briefing note) | 2 | Committee | To consider the Annual Report (Principal Auditor) (5 mins) | To comment on the report |
| 6 JULY (ROMSEY) | | | | |
| Police and Crime Commissioner | 5 | Committee | To receive a presentation on the work of the Police and Crime Commissioner (30 mins) | To comment on the presentation |
| Budget Panel Report on Fees and charges (including requesting Cabinet to carry out comparison of non statutory fees with other authorities (briefing note) | 4 | Committee | To consider the draft Budget Panel report (Cllr Finlay) (5 mins) | Comment and make recommendations as appropriate. |
| Complaint Handling (briefing note) | 2 | Committee | To review the complaints received (Complaints and Improvement Officer) (5 mins) | To consider and make recommendations as appropriate |
| 7 JULY (GUILDHALL) AWAYDAY | | | | |
| 3 AUGUST (ROMSEY) | | | | |
| 13 SEPTEMBER (ROMSEY) | | | | |
| Community Safety Partnership (briefing note) | 3 | Committee | Update on the Community Safety Partnership (Head of Community and Leisure) (5 mins) | To comment and make recommendations. |

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| Annual Review of Partnership and Shared Services (briefing note) | 2 | Committee | To receive an update on progress (Corporate Director) (5 mins) | Comment on the proposals and make recommendations |
| Equalities Scheme (briefing note) | 2 | Committee | To monitor and review performance (Corporate Director) (5 mins) | To comment and make recommendations as appropriate. |
| Romsey Future – A vision for Romsey 2015-2035 Action Plan (briefing note) | 2 | Committee | To receive the Action Plan (Policy Manager) (5 mins) | To comment and make recommendations |
| Annual Review of Corporate Action Plan (full report) | 2 | Committee | To receive an update on the Key Performance Indicators (Policy Manager) (20 mins) | To consider and make recommendations as appropriate |
| 12 OCTOBER (ANDOVER) | | | | |
| Update by Andover Town Centre Manager | 5 | Committee | Update on the last 12 months by the Andover Town Centre Manager. (Chris Gregory) (30 mins) | To comment on the presentation |
| Annual Audit Report (full report) | 2 | Committee | To receive the report (Head of Finance/Auditor Manager) (20 mins) | To comment and make recommendations as appropriate |
| 8 NOVEMBER (ANDOVER) | | | | |
| Cemetery Rules and Regulations Review (Briefing Note) | 3 | Committee | To receive an update. (Head of Community and Leisure) (5 mins) | To comment and make recommendations |
| Budget Panel Report Draft Budget (full report) | 4 | Committee | To consider the draft Budget Panel report (Cllr Finlay) (20 mins) | Comment and make recommendations as appropriate. |
| Draft Budget Fees and Charges (full report) | 4 | Committee | To consider the draft Budget Panel report (Cllr Finlay) (20 mins) | Comment and make recommendations as appropriate. |
| Andover Levy (briefing note) | 2 | Committee | To review the levy (Accountancy Manager) (5 mins) | To consider and make recommendations as appropriate |

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Test Valley Borough Council – Overview and Scrutiny Committee – 13 April 2016

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| 7 DECEMBER (ROMSEY) | | | | |
| Round table discussion Web Strategy | 2 | Committee | To discuss and consider the web strategy (Head of Communications) | To consider the web strategy |
| Update on the Council Tax Support Scheme (full report) | 3 | Committee | To receive an update on the Council Tax Support Scheme (Acting Head of Revenues, Benefits and Customer Services) (20 mins) | To comment and make recommendations |
| Andover Economy (full report) | 2 | Committee | To receive an update on the Andover Economy (Economic Development Officer) (20 mins) | To comment and make recommendations |
| Community Safety (briefing note) | 2 | Committee | To receive an update on Community Safety (Head of Community and Leisure) (5 mins) | To comment and make recommendations |
| 2017 | | | | |
| 24 JANUARY (ROMSEY) | | | | |
| Planning Enforcement (briefing note) | 2 | Committee | To receive an update on Planning Enforcement (Planning Enforcement Manager) (5 mins) | To comment and make recommendations |
| Leisure Contractor Annual Report (full report) | 1 | Committee | To receive the report (Head of Community and Leisure) (20 mins) | To comment and make recommendations |
| Update on Sustainability and Carbon Management Plan (briefing note) | 2 | Committee | To receive an update on the Sustainability and Carbon Management Plan (Head of Estates) (5 mins) | To comment and make recommendations |
| 22 FEBRUARY (ANDOVER) | | | | |
| Romsey Future Update (round table discussion) | 4 | Committee | To receive an update on progress (Corporate Director) | To consider progress to date |
| Community Engagement (briefing note) | 3 | Committee | To receive an update on progress | To comment and make recommendations |

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Test Valley Borough Council – Overview and Scrutiny Committee – 13 April 2016

| DATE TO BE AGREED | | | | |
|--|---|-----------|---|--|
| Housing Strategy (including Homelessness Strategy and Homes Energy Conservation Act Action Plan (full report)) | 4 | Committee | To present the position of these three Housing strategies (Head of Housing and Environmental Health) (20 mins) | To comment and make recommendations |
| Briefing on Devolution (full report) | 5 | Committee | Presentation on Devolution (20 mins) | To comment and make recommendations |
| Round table discussion on Tourism | 3 | Committee | To explore opportunities and ideas for increasing tourism | To consider ideas and opportunities |
| Protocol on how to engage internal audit resources for Scrutiny purposes (briefing note) | 2 | Committee | (Cllr Tilling/Auditor Manager) (5 mins) | To comment and make recommendations |
| Hampshire County Waste Strategy (briefing note) | 5 | Committee | To update the Committee on the future of Household Recycling (Head of Environmental Services/HCC) (5 mins) | To comment on the presentation |
| Community Infrastructure Levy (briefing note) | 2 | Committee | To update the Committee on the Community Infrastructure levy (Planning Policy Manager/Corporate Director) (5 mins) | To comment and make recommendations |
| Planning Panels final Report | 3 | Committee | To receive the final report (Cllr Adams King) (15 mins) | To comment and make rec's as appropriate |

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